

Khaled Abd-El Moneim, PMP

PERSONAL SUMMARY

Dear Sirs,

My name is Eng. Khaled, and I am interested to apply for a position at your company.

I am a certified Project Management Professional (PMP) mechatronics engineer, working as a Service Sales Engineer for Carrier Qatar. I combine project management and production management experience as well as experiences in different fields including HVAC projects, automotive engineering, water treatment and electromechanical projects.

I would be happy to discuss with you or someone in your organization to see where my skill set would be of the greatest benefit to your company.

Sincerely,

Khaled Abd-El Moneim.

Khaled Abd-El Moneim, PMP

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Objective	A certified Project Management Professional mechatronics engineer seeking a challenging and stable career opportunity in a well established company that promotes a professional environment for career growth and skills development.
Personal Information	<ul style="list-style-type: none">▪ <u>Nationality:</u> American.▪ <u>Place of Birth:</u> Wisconsin – USA.▪ <u>Date of Birth:</u> 14th September – 1984.▪ <u>Marital Status:</u> Engaged.▪ <u>Military Service:</u> Exempted.▪ <u>Driving License:</u> Available.
Education	B.Sc. of Mechanical Engineering – Mechatronics Section (Electromechanical Engineering, Class of May 2008) – The Higher Technological Institute, 10th of Ramadan city, Egypt.
Professional Qualifications / Certifications	<u>Project Management Professional (PMP)</u> Certified Since July 2011, and Attended the education program (50 hours) from Dec. 2010 to March 2011 by the American University in Cairo. <u>PMP Number: 1423435</u>
Languages	<ul style="list-style-type: none">▪ Arabic (Fluent).▪ English (Fluent).
Work Experience	<p>[Feb. 2013 – Present] – Carrier Corporation, Doha, Qatar.</p> <p>www.carrier.com – www.utc.com</p> <p><u>About Carrier:</u> Carrier Corporation is a manufacturer and distributor of heating, ventilating and air conditioning (HVAC) systems, as well as a commercial refrigeration and food service equipment industry. A wholly owned subsidiary of United Technologies Corporation (UTC), Carrier is a \$12.5 billion company with over 43,000 employees serving customers in 170 countries on six continents.</p> <p><u>Role:</u> Service Sales Engineer.</p>



Work Experience



[July 2011 – Jan. 2013] – ArcelorMittal - TOP, Badr City, Cairo, Egypt.

www.arcelormittal.com

About ArcelorMittal: ArcelorMittal S.A. is the largest steel producing company in the world and a total offer supplier in sheet metal forming in Egypt. It is the market leader in steel for use in automotive, construction, household appliances and packaging with operations in more than 60 countries with over 320,000 employees worldwide.

Main Customers: Schneider Electric, Alcatel, Hitachi, Alstom France, Volvo, Caterpillar, 3M, SLAT and Carrier France.

Role: Assistant Production Manager (Planning).

Job Description:

- Set the plan for production.
- In link between the Production Manager and the workshop to follow the delivery times.
- Managing the work using ERP system.
- Participate in developing and auditing the 5S.
- Collect results for productivity and maintenance.
- To follow the work in progress and the semi-finished.
- To do the training and help the workshop personnel to respect the working procedures.
- Participate in developing action plans and continuous improvements.

Achieved Training Courses (so far):

- Lean Manufacturing Training.
- Communication & Team Building Training.
- CNC laser cutting machine technical training.

[2010 – 2011] – United for Engineering Projects & Agencies, Cairo, Egypt.

www.united.net.eg

Role: Technical Office & Projects Engineer.

Implemented Projects:-

Ritz Carlton Hotel (7 Stars): building 2 mock-up rooms covering complete HVAC, plumbing, electronics and Fire Fighting systems based on predesigned schematics.

Pepsi Egypt: Implementing the HVAC system in some area of Pepsi's factory. and assigned to implement the client's requirements while strictly adhering to the Health, Safety and Environment ("HSE") regulations at the factory site.

Mall of Arabia: Implementing the HVAC and Fire Fighting systems for a store in Mall of Arabia - Egypt to meet the mall requirements and regulations.

	<p>[2008 – 2009] – Equipment Corporation, Al-Shuweikh, Kuwait.</p> <p><u>http://www.equipcokuwait.com/</u></p> <p><u>Role:</u> Site Engineer.</p> <p><u>Project Description:</u> A contract with the Kuwaiti <u>Ministry of Electricity and Water</u> to carry out a complete maintenance for the water plants (Centrifugal Pumps, Pipes, Valves, Chlorine Stations and Reverse Osmosis Stations).</p> <p><u>Job Description:</u></p> <ul style="list-style-type: none"> ▪ Assign tasks to workers on sites. ▪ In charge of reporting to the Project Manager. ▪ Responsible for the project's payment and petty-cash. ▪ Help renewing the estimated costs for the new contract. ▪ Responsible for modeling site designs using AutoCAD. ▪ Calculate actual efforts and materials used on performed services to the ministry for chargeability every month.
<p>Summer Trainings</p>	<p>Attended four technical summer training courses from 2003-2007 (2 months each) at BMW Training Academy, BMW Service Center, General Motors Service Center and finally Arabian American Vehicles factory where Jeep Cherokee gets assembled. I've got a college grade "A" for the four courses.</p>
<p>Countries Visited</p>	<p>Switzerland, Qatar, USA, Egypt, Kuwait, UAE.</p>
<p>Interests and activities</p>	<p>Automotives, Internet Surfing, Troubleshooting, Photographing, Computer Games and Traveling.</p>